



Champaign County Farm Bureau Foundation

We communicate the importance of agriculture to our community.

AITC Internship Program Application

Description of Proposed Internship:

- The Ag in the Classroom (AITC) internship will provide an overall understanding of the mission, vision, and values of the CCFB Foundation with a primary focus on the Ag in the Classroom program.
- During the school year, the intern will work with the AITC Director to write, plan and implement agricultural education programming for county classrooms.
- The intern will develop content and layout for an educator's website and maintain a social media presence.
- The intern will update and maintain classroom resources.
- During the spring and summer months, the intern will work closely with the AITC Director to prepare for education camps, Summer Ag Institute, and other outreach events.
- The intern will assist with CCFB Foundation fundraising activities as needed.

Internship Objectives and Activities:

1. Communicate the mission, vision, and values of the CCFB Foundation, the CCFB, and the agricultural community, while always representing these groups in a positive manner.
 - a. Review and become familiar with the CCFB Foundation.
 - b. Have strong communication skills that can be used in lesson development, lesson presentation, volunteer communications, and any other publications developed for CCFBF programming.
 - c. Post events and promotions on social media platforms.
 - d. Create educator website layout for use by county teachers and administrators.
2. Write, plan, and implement agricultural education activities for the promotion of Ag in the Classroom and the CCFBF.
 - a. Maintain and promote the county resource catalog.
 - b. Create and maintain resource tubs for use during the school year.
 - c. Post events and promotions on social media platforms.
 - d. Assist AITC Director during Summer Ag Institute teacher workshop.
3. Collaborate with CCFB Foundation staff and volunteers as needed, often working independently or in a group setting.
 - a. Work closely with staff to complete programs and events.
 - b. Work directly with volunteers during agricultural literacy programs.

Internship Review and Evaluation:

1. The intern and AITC Director will meet at the beginning, middle, and end of the internship experience to review the progress of each objective. Feedback will be provided as needed.
2. The intern will provide weekly progress on activities assigned to the AITC Director.

Additional Information:

This is a paid internship, available to a college student with a solid knowledge of agriculture and with an interest in working with school-aged children. Anticipate an average of 10-15 hours per week. Reliable transportation is required.

To apply, please send your resume and a cover letter to sarah@ccfarmbureau.com by August 12. Anticipated start date is September 2.