



Agriculture in the Classroom Internship **Champaign County Farm Bureau Foundation**

www.ccfbfoundation.com

Position: **Ag in the Classroom Intern**

Summer, Hourly

Reports To: Ag in the Classroom Director, Champaign County Farm Bureau Foundation

JOB SUMMARY

The Champaign County Farm Bureau Foundation brings knowledge and understanding of agriculture through our Ag in the Classroom (AITC) program, by providing scholarships to our future ag leaders, and by fundraising to sustain these initiatives.

The CCFB Foundation's Ag in the Classroom Summer Intern (May – August) with the ability to extend employment throughout the school year should it be mutually agreeable.

Description of Internship:

- The AITC internship will provide the student with an overall understanding of the mission, vision and values of the CCFB Foundation with a primary focus on the AITC program
- The intern will be tasked with the implementation, presentation, and eventual review of the Ag Discovery program on behalf of the CCFB Foundation. The intern will build relationships in Champaign County school districts with the purpose of providing opportunities for students to explore agricultural careers
- The intern will have the passion and skill set to prepare and teach Ag in the Classroom lessons in Champaign County schools and at community events
- The intern will also work closely with the AITC Director to prepare for education camps, Summer Ag Institute, and Champaign County Teen Teachers activities
- The intern will have additional duties such as planning and implementing agricultural education programming for county classrooms and updating and maintaining classroom resources. Assisting with CCFB Foundation fundraising activities may also be expected

Internship Objectives and Activities:

1. Communicating the mission, vision, and values of the CCFB Foundation, the CCFB, and the agricultural community, while always representing these groups in a positive manner
 - a. Review and become familiar with the CCFB Foundation
 - b. Have strong communication skills that can be used in lesson development, lesson presentation, volunteer communications, and any other publications developed for CCFBF programming
2. Implementing Ag Discovery throughout Champaign County with a focus on Junior High or Middle School programming
 - a. Research curriculum related to career exploration and related college majors
 - b. Recruit college student volunteers to lead activities that expose junior high/middle school students to traditional and non-traditional careers in agriculture
 - c. Plan and organize in-class visits and field trips

Continued Next Page

3. Planning and delivering educational activities for AITC and CCFBF programming
 - a. Schedule, plan, and prepare programming for Summer Ag Camp programs in the county
 - b. Assist AITC Director during Summer Ag Institute teacher workshop
 - c. Develop a county resource catalog for publication for the 2020-21 school year
 - d. Create and maintain resource tubs for loan or check out by county schools during the school year
4. Collaborating with CCFB Foundation staff and volunteers as needed, often working independently or in a group setting
 - a. Work closely with staff to complete programs and events
 - b. Work directly with volunteers during agricultural literacy programs

Internship Review and Evaluation:

1. The intern and CCFBF supervisor will meet at the beginning, middle, and end of the internship experience to review progress of each objective. Feedback will be provided as needed
2. The intern will work with assigned staff and provide weekly progress on activities assigned

To apply, please send your resume and a cover letter to sarah@ccfarmbureau.com no later than December 20, 2019.